

CITY OF DOVER

MEETING DATE: 11.10.11

SIGN-IN SHEET

Please Print
NAME

ADDRESS

GEORGE FSKRIDGE	104 LAKESHORE AVE. DOVER
HELENDA HARPER	6684 W. OVERLAND RD BRISTOL
DAN M KELLY	202 N. SECOND AVE STE B DORSET

**MINUTES
CITY OF DOVER
COUNCIL MEETING
THURSDAY November 10, 2011 @ 7:00 p.m.**

**DOVER CITYHALL
699 LAKESHORE AVENUE, DOVER, IDAHO**

CALL TO ORDER

Mayor Curless called the November 10, 2011 City Council Meeting to order at 7:10 p.m.

Present at this meeting:

Council Members: Dave Darling, Peggy Burge and Maggie Becker and Jim Janish
Staff: Bryan Quayle (City Planner); Kym Holbert (City Clerk) and Colleen Culwell (Treasurer). Rob Tate (City Engineer); and Marj Tilley, Independent Highway District (IHD) were absent.

Public Present: See Sign-in Sheet.

CONSENT AGENDA

A motion was made by Peggy Burge to approve the Consent Agenda except for October 27, 2011 Ordinance Review Meeting Minutes, which are not available, Dave Darling seconded, all in favor, motion carried.

NEW BUSINESS

Karl Dye, Bonner County Economic Development Corp, presented a slideshow outlining the Proposed Fiber optic Project for the County and outlying areas. Sandpoint and Ponderay are already on board and \$50,000 has been raised to start-up the project. This program for internet services, etc. will be essential by 2012 for healthcare, education, government and public safety, etc. Draft Lease documents are available for review. Clerk was directed to forward agreements to City Attorney for review.

Mayor called for a break at 8:10 p.m.

Meeting reconvened at 8:15 p.m.

Melinda Harper, Idaho Rural Water Association (IRWA), shared a brief overview to Council re: the DEQ Grant, which the City is working toward to acquire security fencing for the Water Plant and Reservoirs. The City needs a Source Water Protection Plan, which will also help with extra points for the DEQ Grant Application process. A committee will be created, with the Mayor, Clerk, Water Plant Operator and at least 1 more person, ideally a resident, to work with Melinda on the Protection Plan at no cost to the City.

Resolution 79 – Surplus 1989 Chevy Truck and Computer Equipment.

A motion was made by Jim Janish to approve Resolution 79 – Surplus Equipment, Dave Darling seconded, all in favor, motion carried.

Treasurer shared with Council the opportunity to have a debit/credit process for utility billing at no cost to the City. Brief discussion was held regarding the same.

A motion was made by Dave Darling to approve the Treasurer to move forward with the Merchant Debit/Credit Card Program, Jim Janish seconded, all in favor, motion carried.

Treasurer reported to Council that the 2009-1020 Audit was ready and the Representation Letter was ready for Mayoral signature.

A motion was made by Peggy Burge to accept the Draft Audit and approve Mayoral signature, Maggie Becker seconded, all in favor, motion carried.

Agenda Item 4 of New Business was tabled to be continued on November 14, 2011 following the Special Meeting – Executive Session.

MONTHLY REPORTS

TREASURY: A/R is 88% current. Taxes from the County Assessor office will hopefully clear the last \$500.00 in arrears.

P&Z is ahead of budget with very few permits coming in at this time.

There have been no major repairs to either utility system, so they are both looking good at this time.

SPOT grants have been paying rent for the Transit Office at 302 Jackson Avenue bringing in a total of \$3,500 so far, which will pay for the remodel on the Transit Office.

There are concerns that the Transit Grant monies haven't come in yet and the budget is very close to being overdrawn \$20,000-25,000. The expected resort tax monies from Ponderay haven't been distributed as of yet.

The State officials will be here 11/15/11 for a meeting to discuss these issues and other grant concerns.

Treasurer asked Council to designate balance of August 2011 donation funds, since only \$2000 has been earmarked for City Hall. Council asked for more time to decide.

Clerk and Maggie Becker were directed to shop for and purchase blinds/shades for the big window, 6 smaller windows and the double-doors on the south wall of the Hall and 2 windows and double-doors in the Mayor's office.

Clerk was also directed to shop for and purchase a Projector Screen, folding tables, and foyer furniture as needed.

PLANNER: A workshop for P&Z is being held in Couer d'Alene on 11/17/11. The Planning Commission will be attending in lieu of their November meeting.

The Brownsfield clean-up project at 105 4th Street (old Post Office site) is still moving forward. Tetra Tech found fuel in the soil tests and remediation plan is being drafted. Steve Gill, DEQ, will present a draft to Council.

STREETS: All gravel roads in the City were graded once and a second grading is scheduled for next week.

TRANSPORTATION: A used bus has been purchased with a seating capacity 22+2(wheelchairs). A "special" Schweitzer bus will be running for the winter season.

BCATT: Maggie Becker shared with Council that Sletten Construction has new crews on duty to complete the roadway east of the new bridge approach.

ADJOURNMENT

A motion was made by Maggie Becker to close and continue the Regular Meeting to November 14, 2011 following the Special Meeting, Jim Janish seconded, all in favor, motion carried.

Mayor Curless adjourned the Regular Council Meeting at 9:30 p.m.

Lym Holbert, City Clerk